Financial Statements

Licking-Knox Goodwill Industries, Inc.

December 31, 2011 and 2010

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230 West Street Suite 700 Columbus, OH 43215 tel 614.221.1120 fax 614.227.6999

www.gbq.com



To the Board of Trustees Licking-Knox Goodwill Industries, Inc. Newark, Ohio

Independent Auditors' Report

We have audited the accompanying statements of financial position of Licking-Knox Goodwill Industries, Inc. as of December 31, 2011 and 2010, and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Licking-Knox Goodwill Industries, Inc. as of December 31, 2011 and 2010, and the changes in its net assets and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

GBO Partners LLC

Columbus, Ohio June 7, 2012

Statements of Financial Position

December 31, 2011 and 2010

ASSETS

	 2011		2010
Current Assets			
Cash and cash equivalents	\$ 1,232,176	\$	1,257,466
Marketable securities	2,550,369		2,471,542
Certificates of deposit	3,249,558		3,465,570
Accounts receivable	1,232,427		1,226,044
Inventory	99,072		45,007
Funds held by others	19,550		15,530
Prepaid expenses and deposits	 87,540		91,016
Total current assets	 8,470,692		8,572,175
Property and Equipment, net	 2,431,888		1,617,353
Other Assets			
Cash value of life insurance	47,300		43,913
Funds held by others - permanently restricted	41,766		41,766
Lease deposits	 11,776		11,776
Total other assets	 100,842		97,455
TOTAL ASSETS	\$ 11,003,422	\$	10.286.983

LIABILITIES AND NET ASSETS

	2011		2010
Current Liabilities			
Current portion of capital lease obligations	\$ 28,	881 \$	22,354
Trade accounts payable	90,	273	75,448
Payroll and payroll related liabilities	682,	017	566,920
Accrued NISH contract commission	53,	432	53,283
Total current liabilities	854,	603	718,005
Capital Lease Obligations, less current portion	92,	710	121,111
Total liabilities	947,	313	839,116
Net Assets			
Unrestricted	10,013,	721	9,404,311
Temporarily restricted		622	1,790
Permanently restricted		766	41,766
Total net assets	10,056,	109	9,447,867
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 11,003,</u>	<u>422 </u> \$	10.286.983

The accompanying notes are an integral part of the financial statements.

Statements of Activities and Changes in Net Assets

	Unrestricted		mporarily estricted	Permanent Restricted	-
Revenues					
Public support:					
Contributions - goods for resale	\$ 472,618	\$	-	\$	- \$ 472,618
Contributions - used cars for resale	31,160		-		- 31,160
Contributions - general	4,985		622		- 5,607
Total public support	508,763		622		- 509,385
Program services:					
Recycling	293,257		-		- 293,257
Stores	3,598,410		-		- 3,598,410
Contracts	6,632,139		-		- 6,632,139
Vocational rehabilitation	700,411		-		- 700,411
Used car sales	110,685		-		- 110,685
Other	85,491		-		- 85,491
Total program services	11,420,393		-		- 11,420,393
Rental income	40,362		-		- 40,362
Interest and dividend income	175,454		-		- 175,454
Realized loss on marketable securities and funds held					
by others	(55,899)	-		- (55,899)
Unrealized loss on marketable securities and funds held	•	•			
by others	(34,675)	-		- (34,675)
5	125,242		-		- 125,242
Net assets released from restrictions	1,790	(1,790)		. .
Total revenues	12,056,188	(1,168)		- 12,055,020
Expenses					
Program services:					
Recycling	152,335		-		- 152,335
Stores	3,555,288		-		- 3,555,288
Contracts	5,578,219		-		- 5,578,219
Vocational rehabilitation	612,480		-		- 612,480
Used cars	107,276		-		- 107,276
Other	100,231		-		- 100,231
Support services:					
Management and support services	1,340,949		-		- 1,340,949
Total expenses	11,446,778		-		- 11,446,778
Change in Net Assets	609,410	(1,168)		- 608,242
Net Assets at Beginning of Year	9,404,311		1,790	41,70	66 9,447,867
Net Assets at End of Year	<u>\$ 10,013,721</u>	\$	622	\$ 41,70	66 \$ 10,056,109

Statemenst of Activities and Changes in Net Assets

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenues				
Public support:				
Contributions - goods for resale	\$ 391,007	\$-	\$ -	\$ 391,007
Contributions - used cars for resale	23,750) –	-	23,750
Contributions - general	5,330	1,790	-	7,120
Total public support	420,087	1,790	-	421,877
Program services:				
Recycling	195,297	-	-	195,297
Stores	3,012,578	-	-	3,012,578
Contracts	6,742,677	-	-	6,742,677
Vocational rehabilitation	770,756		-	770,756
Used car sales	147,489		-	147,489
Other	89,412	-	-	89,412
Total program services	10,958,209	-	-	10,958,209
Rental income	38,786		-	38,786
Interest and dividend income	138,303	-	-	138,303
Realized loss on marketable securities and funds held	,			,
by others	(14,458		-	(14,458)
Unrealized gain on marketable securities and funds held	, in the second s	,		
by others	241,371	-	-	241,371
5	404,002		-	404,002
Net assets released from restrictions	13,650) (13,650)	-	-
Total revenues	11,795,948			11,784,088
Expenses				
Program services:				
Recycling	107,866		-	107,866
Stores	3,011,711	-	-	3,011,711
Contracts	5,513,344	-	-	5,513,344
Vocational rehabilitation	614,509	-	-	614,509
Used cars	153,004		-	153,004
Other	50,331	-	-	50,331
Support services:				
Management and support services	1,347,347	-	-	1,347,347
Total expenses	10,798,112	-		10,798,112
Change in Net Assets	997,836	(11,860)	-	985,976
Net Assets at Beginning of Year	8,406,475	13,650	41,766	8,461,891
Net Assets at End of Year	\$ 9,404,311	\$ 1,790	\$ 41,766	\$ 9,447,867

Statements of Functional Expenses

			Program	Services			Management	
	Recycling	Stores	Contracts	Vocational Rehabilitation	Used Cars	Other	and Support Services	Total
Salaries and wages	\$ 72,687	\$ 1,604,424	\$ 3,458,826	\$ 404,747	\$ 37,087	\$ 43,898	\$ 747,085	\$ 6,368,754
Payroll taxes	8,803	191,740	419,435	49,905	4,382	4,623	86,126	765,014
Health insurance	228	35,786	774,588	56,341	12,622	-	124,608	1,004,173
Total salaries and related expenses	81,718	1,831,950	4,652,849	510,993	54,091	48,521	957,819	8,137,941
Advertising	-	43,231	-	-	988	-	23,622	67,841
Contract commissions	-	-	214,498	-	-	-	-	214,498
Cost of goods sold	-	532,523	-	-	-	-	-	532,523
Depreciation and amortization	15,607	72,010	117,289	27,590	1,330	14,047	19,132	267,005
General insurance	480	6,890	38,487	8,477	10,200	11	6,800	71,345
Interest	-	4,832	12,492	4,237	-	-	8,056	29,617
Membership dues - Goodwill Industries								
International	-	-	-	-	-	-	97,204	97,204
Miscellaneous	6,762	68,630	3,551	27,940	3,203	-	69,961	180,047
Payroll processing fee	478	10,538	22,753	2,667	243	74	4,788	41,541
Postage and shipping	-	130,506	2,343	539	-	-	4,033	137,421
Professional fees	-	-	-	-	396	-	39,558	39,954
Rent	-	429,042	-	-	-	-	-	429,042
Repairs and maintenance	6,336	49,435	7,196	1,291	14,130	8,402	24,682	111,472
Supplies	26,501	87,000	381,901	5,905	664	12,274	26,484	540,729
Telephone	199	15,830	15,475	7,035	803	59	14,351	53,752
Transportation - wages and other	-	86,871	105,235	8,147	19,235	5,635	31,815	256,938
Trash and dumping fees	960	57,419	-	-	-	-	845	59,224
Utilities	13,294	128,581	4,150	7,659	1,993	11,208	11,799	178,684
	70,617	1,723,338	925,370	101,487	53,185	51,710	383,130	3,308,837
	\$ 152,335	\$ 3,555,288	\$ 5,578,219	\$ 612,480	\$ 107,276	\$ 100,231	\$ 1,340,949	\$ 11,446,778

Statements of Functional Expenses

	Program Services						Management	
			5	Vocational	Used		and Support	
	Recycling	Stores	Contracts	Rehabilitation	Cars	Other	Services	Total
Salaries and wages	\$ 51,003	\$ 1,306,341	\$ 3,531,894	\$ 422,482	\$ 41,282	\$ 11,706	\$ 705,616	\$ 6,070,324
Payroll taxes	5,726	149,934	411,812	48,099	5,106	1,559	88,360	710,596
Health insurance	207	37,792	723,495	53,197	8,214		125,809	948,714
Total salaries and related expenses	56,936	1,494,067	4,667,201	523,778	54,602	13,265	919,785	7,729,634
Advertising	-	53,855	-	-	2,000	-	13,665	69,520
Contract commissions	-	-	197,451	-	-	-	-	197,451
Cost of goods sold	-	392,952	-	-	33,927	-	-	426,879
Depreciation and amortization	11,528	70,211	53,857	23,526	6,124	15,072	96,098	276,416
General insurance	360	5,181	36,720	8,479	9,600	28	16,582	76,950
Interest	-	4,756	12,973	3,836	152	43	6,830	28,590
Gain on disposal of equipment	-	-	-	-	-	-	(10,392)	(10,392)
Membership dues - Goodwill Industries								
International	-	-	-	-	-	-	94,944	94,944
Miscellaneous	102	61,703	2,792	18,517	3,982	-	64,250	151,346
Payroll processing fee	461	11,818	32,031	3,782	374	108	6,639	55,213
Postage and shipping	-	130,511	2,600	298	-	-	4,559	137,968
Professional fees	-	-	-	-	373	-	38,841	39,214
Rent	-	441,105	-	-	-	-	-	441,105
Repairs and maintenance	3,164	26,441	6,191	2,031	14,433	5,864	19,757	77,881
Supplies	21,732	79,605	386,245	8,606	493	752	15,258	512,691
Telephone	191	15,469	17,612	5,092	530	-	13,221	52,115
Transportation - wages and other	-	60,922	93,808	8,197	24,809	7,074	34,280	229,090
Trash and dumping fees	1,380	55,180	-	-	-	-	2,130	58,690
Utilities	12,012	107,935	3,863	8,367	1,605	8,125	10,900	152,807
	50,930	1,517,644	846,143	90,731	98,402	37,066	427,562	3,068,478
	\$ 107,866	\$ 3,011,711	\$ 5,513,344	\$ 614,509	\$ 153,004	\$ 50,331	\$ 1,347,347	\$ 10,798,112

Statements of Cash Flows

For the Years Ended December 31, 2011 and 2010

	2011			2010	
Cash Flows from Operating Activities:					
Change in net assets	\$	608,242	\$	985,976	
Adjustments to reconcile changes in net assets to net cash and				•	
cash equivalents provided by operating activities:					
Depreciation and amortization		267,005		276,416	
Gain on disposal of equipment		-	(10,392)	
Realized loss on sale of marketable securities and					
funds held by others		55,899		14,458	
Unrealized loss (gain) on marketable securities and					
funds held by others		34,675	(241,371)	
(Increase) decrease in operating assets:					
Accounts and contributions receivable	(6,383)		49,553	
Inventory	(54,065)		11,170	
Prepaid expenses and deposits		3,476		14,994	
Increase (decrease) in operating liabilities:					
Trade accounts payable		14,825		8,552	
Payroll and payroll related liabilities		115,097	(2,896)	
Accrued NISH contract commission		149		5,855	
Total adjustments		430,678		126,339	
Net cash and cash equivalents provided by operating activities		1,038,920		1,112,315	
Cash Flows from Investing Activities:					
Net purchases of marketable securities and funds held by others	(173,421)	(343,114)	
Purchases of certificates of deposit	ì	521,000)	Ì	1,795,888)	
Redemptions of certificates of deposit		737,012	``	808,463	
Purchases of property and equipment	(1,079,583)	(107,902)	
Increase in cash value of life insurance	č	3,387)	Ì	3,455)	
Net cash and cash equivalents used in investing activities	(1,040,379)	(1,441,896)	
Cash Flows from Financing Activities:					
Payments on capital lease obligations	(23,831)	(21,875)	
Net decrease in cash and cash equivalents	(25,290)	(351,456)	
Cash and Cash Equivalents – Beginning of Year		1,257,466		1,608,922	
Cash and Cash Equivalents – End of Year	<u>\$</u>	1,232,176	\$	1.257.466	
Supplemental Disclosure of Cash Flow Information:					
Interest payments	\$	29,617	\$	28,590	
Supplemental Disclosures of Non-Cash Investing and Financing T	ransactio	ns:			
	\$	1,957	\$	135,124	
Equipment acquired through capital lease obligations					

Notes to Financial Statements

December 31, 2011 and 2010

Nature and Scope of Activities

Licking-Knox Goodwill Industries, Inc. (the Organization), a not-for-profit entity, was incorporated for the purpose of employing persons with disabilities, selling contributed goods and providing janitorial services in central Ohio.

Summary of Significant Accounting Policies

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Accordingly, actual results could differ from those estimates.

Financial Statement Presentation

The Organization reports information regarding its financial position and activities according to three classes of net assets as follows:

- <u>Unrestricted Net Assets</u> Net assets that are not subject to donor-imposed restrictions and are available for use in the Organization's ongoing operations.
- <u>Temporarily Restricted Net Assets</u> Net assets that are limited as to use by donor-imposed restrictions that either expire by passage of time, can be fulfilled and removed by action of the Organization pursuant to those restrictions and/or upon receipt of funding, or passage of date upon which the funds were due.
- <u>Permanently Restricted Net Assets</u> Net assets that are subject to donorimposed restrictions that the principal be maintained permanently by the Organization and generally allow the use of investment earnings.

Cash and Cash Equivalents

For purposes of reporting cash flows, cash and cash equivalents include all unrestricted demand deposits, money market funds, repurchase agreements and highly liquid unrestricted investments with original maturities of three months or less. Cash is held in six accounts with four financial institutions and, at times, balances may exceed federally insured limits. All of the non-interest bearing cash balances were fully insured at December 31, 2011 due to a temporary federal program in effect from December 31, 2010 through December 31, 2012. Under the program, there is no limit to the amount of insurance for eligible accounts. Interest-bearing amounts on deposit in excess of federally insured limits at December 31, 2011 approximated \$941,000.

Notes to Financial Statements

December 31, 2011 and 2010

Summary of Significant Accounting Policies (continued)

Marketable Securities

Marketable securities are stated at fair value as further described herein. Realized and unrealized gains and losses are included in the change in net assets in the accompanying statements of activities. Donated marketable securities are recorded as contributions at the estimated fair value on the date of receipt.

Marketable securities are exposed to various risks such as interest rate, market and credit risks. Accordingly, it is at least reasonably possible that change in the values of marketable securities will occur in the near term, which could be material.

Fair Value Measurements

Accounting guidance relating to fair value measurements prescribes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The three levels of the fair value hierarchy are described as follows:

- Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access. This level represents the highest priority.
- Level 2 Inputs to the valuation methodology include:
 - Quoted prices for similar assets or liabilities in active markets.
 - Quoted prices for identical or similar assets or liabilities in inactive markets.
 - Inputs other than quoted prices that are observable for the asset or liability.
 - Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement. Level 3 is the lowest priority.

Notes to Financial Statements

December 31, 2011 and 2010

Summary of Significant Accounting Policies (continued)

Fair Value Measurements (continued)

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Receivables and Revenues

Certain funding is classified as exchange transactions and thus the revenues are reported as increases in unrestricted net assets. Receivables and revenue from certain government contract agreements are recognized either through expenditure in accordance with the agreement, in the month that service is provided or on a pro-rata basis over the term of the contract. Delayed collection of accounts receivable from such agencies are considered past due; however, no interest can be charged to the agencies.

Other funding is classified as contributions. Unconditional contributions are recognized as revenue in the period the commitment or payment is first received. Conditional contributions are not recognized until the conditions are substantially met, the pledge or grant can be considered legally enforceable, or the likelihood of the condition not occurring is remote. Certain funding is accounted for as temporarily restricted contributions unless the donor stipulations are fulfilled in the same year that the funding is received; then, such contributions that are not fulfilled in the same year remain as temporarily restricted until either the required use, passage of time restrictions or receipt of funds become due. Accordingly, such contributions are then released from restrictions. Contributions of assets other than cash are recorded at estimated fair value.

Receivables consist of unconditional contributions receivable and of trade accounts receivable under exchange transaction contracts with government and non-government agencies. Management provides for estimated bad debts on the allowance method. Accounts are determined to be uncollectible based on assessments by management. Management periodically reviews specific long-term accounts, grants and pledges receivable and assesses the likelihood of collection. If collection is remote, management will write-off the receivable amount at that time.

Inventory

Inventory consists of donated used cars, clothing, housewares and other merchandise held for resale at the various retail locations throughout Licking and Knox counties. The contribution of these items is recognized as revenue when received at an estimated fair value. The guidance to determine the estimated value also requires consideration of the value of services performed by people with disabilities and other disadvantaging conditions before it reaches its point of sale. Accordingly, a related cost of goods sold is recorded as expense to offset the contribution revenue.

Notes to Financial Statements

December 31, 2011 and 2010

Summary of Significant Accounting Policies (continued)

Property and Equipment

Property and equipment are recorded at cost less accumulated depreciation and amortization. Donated property and equipment are recorded at fair value at the date of donation. Depreciation and amortization is computed using the straight-line method over the following estimated useful lives:

20 years
10 years
10 years
5 years

Major improvements or betterments are capitalized and depreciated or amortized. Maintenance and repairs, which do not improve or extend the life of the respective asset, are expensed as incurred. Upon disposal of assets, the cost and related accumulated depreciation or amortization is removed from the accounts and any gain or loss is included in the statement of activities.

Impairment of Assets

The carrying value of long-lived assets is reviewed for impairment whenever events or circumstances indicate the amount of the assets may not be recoverable. When an indication of impairment is present and the undiscounted cash flows estimated to be generated by the related assets are less than the assets' carrying amount, an impairment loss will be recorded based on the difference between the carrying amount of the assets and their estimated fair value. Management did not identify any events or circumstances that would require consideration of any impairment loss applicable for the years ended December 31, 2011 and 2010.

Donated Services

Donated services are recognized as contributions only if the services create or enhance nonfinancial assets or require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization.

During 2011 and 2010, volunteers provided significant services that were not recognized as contributions in the financial statements since the aforementioned criteria was not met.

Functional Expenses

The Organization allocates certain of its expenses on a functional basis among its various programs and support services. Expenses are charged to each category based on direct expenditures incurred or allocated on a full-time employee basis.

Notes to Financial Statements

December 31, 2011 and 2010

Summary of Significant Accounting Policies (continued)

Income Taxes

The Organization is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code, except for unrelated business income as defined by the Code. Accordingly, no provisions for federal, state or local taxes are included in the financial statements.

The Organization performs an annual assessment for any uncertainty in income tax positions which includes an analysis of whether there are any tax positions taken with regard to unrelated business income, related deductions applied, or other activities that may jeopardize their tax exempt status and thus would meet the definition of an uncertain tax position. As of December 31, 2011, tax filing periods for the years ended 2007 and prior are closed. Management has not been notified that their tax returns for years 2008 and subsequent are currently under examination. No tax liability accrual was recorded as of the years ended December 31, 2011 or 2010, relating to material uncertain positions taken as management believes there are none.

Fair Value Measurement Accounting Standards Amendments

In May 2011, the Financial Accounting Standards Board issued Accounting Standards Update (ASU) 2011-04, *Amendments to Achieve Common Fair Value Measurement and Disclosure Requirements in U.S. GAAP and IFRS*. The update amended GAAP to provide a consistent definition on fair value and improve the comparability of fair value measurements presented and disclosed in financial statements. The amendments are to be applied prospectively and are effective for annual periods beginning after December 15, 2011. Management is currently evaluating the effect that the provisions of ASU 2011-04 will have on the Organization's future financial statements.

Reclassifications

Certain reclassifications were made to the December 31, 2010 financial statements to conform to the December 31, 2011 financial statements presentation.

Marketable Securities

The following is a summary of marketable securities as of December 31:

		2011				20	10	
	Fair Cost Value			Cost		Fair Value		
Government securities Corporate bonds Mutual funds Common stock		60,000 34,898 ,758,169 <u>575,867</u>	\$ 	60,661 35,604 ,866,480 587,624	\$ 1	20,000 34,898 ,625,626 634,908	\$ 1	20,438 34,683 ,790,867 <u>625,554</u>
	<u>\$ 2</u>	<u>,428,934</u>	<u>\$ 2</u>	.550,369	<u>\$ 2</u>	2,315,432	<u>\$ 2</u>	,471,542

Notes to Financial Statements

December 31, 2011 and 2010

Marketable Securities (continued)

The accumulated unrealized gains were approximately \$121,000 and \$151,000 at December 31, 2011 and December 31, 2010, respectively.

The following is a summary of assets measured at fair value on a recurring basis in the statements of financial position as of December 31:

		2011	
	Level 1	Level 2	Total
Government securities	\$-	\$ 60,661	\$ 60,661
Corporate bonds	-	35,604	35,604
Mutual funds:			
Equity growth	633,464	-	633,464
Equity value	363,560	-	363,560
Equity international	320,311	-	320,311
Equity blend	89,582	-	89,582
Equity consumer staples	16,294	-	16,294
Equity institutional	34,261	-	34,261
Fixed income bond	195,755	-	195,755
Fixed income blend	52,706	-	52,706
Fixed income money market	59,048	-	59,048
Other	101,499	<u> </u>	101,499
Total mutual funds	1,866,480	<u> </u>	<u>1,866,480</u>
Common stock:			
Consumer discretionary	71,304	-	71,304
Consumer staples	77,742	-	77,742
Energy	65,928	-	65,928
Financial	44,064	-	44,064
Health care	52,379	-	52,379
Industrial	75,951	-	75,951
Information technology	123,965	-	123,965
Materials	30,518	-	30,518
Telecommunication services	26,894	-	26,894
Utilities	<u> </u>		18,879
Total common stock	<u>587,624</u>		587,624
	<u>\$ 2,454,104</u>	<u>\$ 96,265</u>	<u>\$ 2,550,369</u>

Notes to Financial Statements

December 31, 2011 and 2010

Marketable Securities (continued)

	Level 1	Level 2	Total
Government securities Corporate bonds	\$ - -	\$ 20,438 34,683	\$ 20,438 34,683
Mutual funds: Equity growth Equity value Equity international Equity blend Equity consumer staples Equity institutional Fixed income bond Fixed income blend Fixed income money market	543,573 304,391 395,315 64,278 16,513 38,696 271,793 5,211 82,760		543,573 304,391 395,315 64,278 16,513 38,696 271,793 5,211 82,760
Other Total mutual funds Common stock: Consumer discretionary Consumer staples Energy	<u>68,337</u> <u>1,790,867</u> 60,539 63,294 66,482		<u>68,337</u> <u>1,790,867</u> 60,539 63,294 66,482
Financial Health care Industrial Information technology Materials Telecommunication services Utilities Total common stock	78,557 56,575 76,479 147,545 34,703 25,010 <u>16,370</u> <u>625,554</u>		78,557 56,575 76,479 147,545 34,703 25,010 <u>16,370</u> <u>625,554</u>
	<u>\$ 2,416,421</u>	<u>\$ </u>	<u>\$ 2,471,542</u>

The fair values of Level 1 marketable securities are based on readily available quoted market prices for each security. The fair values of Level 2 marketable securities are determined utilizing quoted market prices of similar securities with similar due dates or matrix pricing, which is a mathematical technique widely used in the industry to value debt securities without relying exclusively on quoted prices for the specific securities but rather by relying on the securities' relationship to other benchmark quoted securities.

These methods of valuation may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. There were no changes in valuation methodology during 2011 or 2010. Furthermore, although the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

Notes to Financial Statements

December 31, 2011 and 2010

Marketable Securities (continued)

Due to current market conditions as well as the trading activity of these securities, the market value of the securities is highly sensitive to assumption changes and market volatility. Accordingly, it is at least reasonably possible that changes in values will occur in the near-term, which could be material.

Management evaluates securities for other-than-temporary impairment at least on a quarterly basis, and more frequently when economic or market concerns warrant such evaluation. Consideration is given to (1) length of time and the extent to which the fair market value has been less than cost, (2) the financial condition and near-term prospects of the issuer, and (3) the intent and ability of the Organization to retain its investment in the issuer for a period of time sufficient to allow for any anticipated recovery in fair value. Based on the Organization's evaluation and its intent and ability to hold those marketable securities that had a fair value below cost as of each year ended for a reasonable period of time sufficient to security in fair value, the Organization did not consider those marketable securities to be other-than-temporarily impaired at December 31, 2011 or 2010.

Certificates of Deposit

The Organization has certificates of deposit with initial maturities greater than three months. These investments are readily convertible to cash, but may be subject to a penalty upon conversion. The certificates bear interest at rates ranging from 1.49% to 3.96% with maturity dates through 2016. Certificates of deposit are valued at amortized cost plus accrued interest.

Funds Held by Others

The Organization established an endowment fund with the Licking County Foundation by contributing \$41,766 of permanently restricted funds that were originally donated to the Organization and the donor had permanently restricted the use of the assets. The Organization did not grant variance power to the foundation and the Organization named itself the beneficiary for use of the funds or generated investment earnings. The Organization has unrestricted access to the funds. Effectively, the Organization is using the foundation to manage their investments within the foundation's investment accounts. The fair value of the funds at December 31, 2011 and 2010 was \$61,316 and \$57,296, respectively. Funds invested at the foundation consist of marketable securities in mutual funds and are reported at fair value on the statements of financial position. Realized and unrealized gains and losses are included in the statements of activities. Unrealized gains were approximately \$0 and \$5,100 for the years ended December 31, 2011 and 2010, respectively.

Notes to Financial Statements

December 31, 2011 and 2010

Funds Held by Others (continued)

The fair value of substantially all securities is determined by the foundation's independent investment manager. The fair value was confirmed by the Licking County Foundation based on units of the master investment pool applicable to the Organization's pro-rata portion and represented to be on quoted active market prices; however, funds held by a community foundation under the arrangement described above are all considered to be within Level 2 of the fair value hierarchy.

While the initial funds were received to establish a permanently restricted endowment, with earnings to be used for unrestricted purposes as defined by the Organization, the funds have since been transferred to the foundation, which now has fiduciary responsibility over the investment and management of these funds. Accordingly, management does not consider these endowment funds for the purposes of disclosure.

Property and Equipment

Property and equipment consisted of the following at December 31:

	2011	2010
Land Buildings Leasehold improvements Equipment Vehicles	\$ 497,426 2,947,611 188,500 825,905 322,782	\$ 208,426 2,252,253 184,550 734,833 <u>320,622</u>
Less: accumulated depreciation and amortization Property and equipment, net	4,782,224 (2,350,336) (2,431,888)	3,700,684 <u>(2,083,331)</u> \$ 1,617,353

Deferred Compensation

The Organization entered into a deferred compensation contract with a key employee effective August 1996. The Organization agreed to give the employee or the employee's heirs, upon retirement at reaching the age of 65, \$10,000 per year for a period of ten years. Should the employee's employment terminate before retirement, for any reason (except for death or disability), the Organization agrees to pay the employee \$2,000 per year for every year the employee was employed under this agreement. The agreement also provides disability and/or death benefits. A life insurance policy was issued on the life of the employee with the deferred compensation agreement and the Organization is the owner and beneficiary of the policy.

Notes to Financial Statements

December 31, 2011 and 2010

Deferred Compensation (continued)

The Organization entered into an additional employment and compensation agreement with a key employee effective January 2011 and expiring December 31, 2013. In addition to paying the employee an annual salary for services performed during the three years, the Organization agreed to give the employee or the employee's heirs, upon expiration of the agreement, a bonus of \$45,000. In the event of termination of the agreement, disability, or death of the employee prior to December 31, 2013, the Organization is required to pay a portion of the annual bonus on a per month basis earned ratably over the three year period. Accordingly, the Organization has accrued an additional \$15,000 under this agreement as of December 31, 2011.

The total deferred compensation liability under both agreements was \$45,000 and \$28,000 as of December 31, 2011 and 2010, respectively, and is included in the payroll and payroll related liabilities classification on the statements of financial position. Total expense for the deferred compensation agreement was \$17,000 for the year ended December 31, 2011. The deferred compensation liability was reduced during 2010 to properly reflect the liability at December 31, 2010, resulting in no expense for 2010.

Capital Lease Obligations

In May 2010, the Organization entered into a capital lease of a copier, which expires in April 2015. The capital lease was recorded at \$55,212, which is the lower of the present value of the minimum lease payments or the fair value of the asset. Monthly payments of \$1,351, including interest at a rate of approximately 16%, will be made for a period of 60 months. The copier was placed in service in May 2010 and is amortized over its estimated useful life of five years.

In May 2010, the Organization entered into a capital lease of office equipment, which expires in April 2015. The capital lease was recorded at \$79,912, which is the lower of the present value of the minimum lease payments or the fair value of the assets. Monthly payments of \$2,314, including interest at a rate of approximately 24%, will be made for a period of 60 months. The office equipment was placed in service in May 2010 and is amortized over its estimated useful life of five years. During 2011, office equipment was added to this agreement, with minimal impact to the monthly payments.

In March 2009, the Organization entered into a capital lease of a postage meter, which expires in November 2014. The capital lease was recorded at \$26,414, which is the lower of the present value of the minimum lease payments or the fair value of the asset. Monthly payments of \$761, including interest at a rate of approximately 27%, will be made for a period of 69 months. The postage meter was placed in service in May 2010 and is amortized over its estimated useful life of five years.

Notes to Financial Statements

December 31, 2011 and 2010

Capital Lease Obligations (continued)

Following is a summary of property held under capital lease and included in property and equipment as of December 31:

	2011	2010
Equipment Less: accumulated amortization	\$ 163,495 <u>(57,771)</u>	\$ 161,538 <u>(25,046)</u>
	<u>\$ 105,724</u>	<u>\$ 136,492</u>

Amortization expense is included in depreciation and amortization expense on the statements of functional expenses.

Future minimum lease payments under these capital leases as of December 31, 2011 through maturity are as follows:

2012	\$	53,114
2013		53,114
2014		50,831
2015		14,662
		171,721
Less: amount representing interest	_(<u>50,130)</u>
Capital lease obligations	\$	121,591

Operating Leases

The Organization has various leases for buildings and equipment that are classified as operating leases. Terms of the lease agreements include monthly rental rates varying between \$2,400 and \$4,500, with lease expirations through August 2015. Rental expense for the years ended December 31, 2011 and 2010 was approximately \$429,000 and \$441,000, respectively. Subsequent to year-end, a lease expiring in May 2012 was extended through May 2021 with payments increasing to \$4,250 per month.

Future minimum lease payments as of December 31, 2011 for the equipment and building leases approximate the following:

2012	\$ 333,000
2013	166,000
2014	67,000
2015	39,000
Total	<u>\$ 605,000</u>

Notes to Financial Statements

December 31, 2011 and 2010

Net Assets

Temporarily restricted net assets at December 31, 2011 and 2010 represent amounts unconditionally committed by the United Way as of each year-end, but not yet paid. The corresponding asset is recorded as contributions receivable at year-end.

Permanently restricted net assets at December 31, 2011 and 2010 represent the original corpus of the endowment fund contributed and subsequently transferred to the Licking County Foundation. Accordingly, the net asset value is recognized within the funds held by others asset on the statements of financial position at year-end.

Concentrations

Two government agencies accounted for approximately 45% and 42% (net of contract commissions) of total revenue for the years ended December 31, 2011 and 2010, respectively. The same two agencies accounted for approximately 75% and 74% of the trade accounts receivable balance as of December 31, 2011 and 2010, respectively.

Retirement Plan

The Organization administers a contributory 403(b) retirement plan for the benefit of essentially all employees. There is no age or service requirement for participation in the plan. The Organization does not contribute to this plan.

Subsequent Events – Date of Management Evaluation

Management evaluated subsequent events through the date of the Independent Auditors' Report, which is the date the financial statements were available to be issued.