

# Work With Us

apply online

[www.goodwillnewark.com/employment](http://www.goodwillnewark.com/employment)

## CONTRACT MANAGER-IN-TRAINING

Jump into a management roll as a Contract Manager-In-Training. You will learn the art of managing staff, creating schedules, quality checking employee work, and be the liaison between the customer and your staff. With the help of your District Manager, you will be on your way to starting a life-long career!



### Duties

- supervise employees
- quality checks
- create schedules
- provide customer service
- general cleaning



### Full-Time

Monday-Friday  
7:00 am - 3:30 pm  
occasional extra hours  
for special projects



### Location

Whitehall, Ohio



### Requirements

- previous leadership role
- lift up to 35 pounds
- bend, twist, stoop, squat, reach
- walk up to 500 yards
- work independently
- attention to detail
- good customer service skills



### Preferred

- previous experience working with people with disabilities
- associate degree



Licking/Knox  
Goodwill

### Pay Range

\$14.00/hour



### Career Path

first step to  
becoming a manager



### Get Recognized

do a great job and  
be recognized with  
awards and incentives  
top performers  
earn cash bonuses



### Benefits

- insurance
- paid time off after a year
- paid federal holidays
- scholarships
- yearly pay increase
- access to facility pool
- access to facility gym



### Co-Workers

supervise up to 5 people  
average age of a  
general cleaner is 47  
37% female, 63% men



### We Care About You

Licking/Knox Goodwill Industries, Inc. provides training, employment, and support services to individuals with disabilities and other barriers to employment.

EOE/AA/M/F/VET/DISABILITY  
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