

14.03 Hazardous Communication Training

Policy:

It is the policy of Licking/Knox Goodwill Industries, Inc. to provide Safety Training to employees in accordance with 29 CFR 1910, OSHA General Industry Standards including Subpart G - Occupational Health and Environmental Control, Subpart H - Hazardous, Material, Subpart I - Personal Protective Equipment, Subpart J - General Environmental Controls, Subpart K - Medical and First Aid, Subpart Z - Toxic and Hazardous Substances and other applicable requirements.

Procedure:

Initial training for Hazardous Communication laws, chemical usage, etc., shall be completed either on the first day of employment or before the employee is permitted to work with or around chemicals. The Hazardous Communication State and Federal mandates will be presented to employees through oral and visual presentation. A Hazardous Communication acknowledgement form shall be signed to document training. Training will be revised and presented annually thereafter.

Work site training may last from one day to two weeks, or longer for individuals requiring more assistance. In any event, training is looked at as a continual job requirement. Training will be used to prepare the individual for several purposes from general cleaning for janitorial jobs to more specific jobs such as floor care, garage attendant, lawn care, or periodic cleaners.