

14.14 Use of Vehicles

Policy:

It is the policy of Licking/Knox Goodwill Industries, Inc. that employees meet certain qualifications before being authorized to drive the organization's vehicles or using a personal vehicle for company business.

Procedure:

Refer to Policy & Procedure 15.03, *Authorized Drivers* for a complete list of procedures.

Licking/Knox Goodwill Industries, Inc. is not responsible for injury or accidents occurring during travel to or from work or a volunteer assignment. Licking/Knox Goodwill Industries, Inc. is not responsible for collisions or vandalism to an employee or volunteer vehicle occurring in any parking area provided by the organization.