

17.21 Merchandise Left in the Store

Policy:

It is the policy of Licking/Knox Goodwill Industries, Inc. that all items are to be removed from the store premises immediately after purchase.

Procedure:

Licking/Knox Goodwill is not responsible for items left after purchase. Only the store manager, Director of Retail, or CEO/President may allow a customer to leave a purchase, such as a large piece of furniture, in the store for a short period of time to arrange for transportation.

Items left in the store are to be tagged with a **"SOLD"** tag and logged in the customer pick-up book along with the customer's name, address and phone number, description of item, pick-up date, customer's and salesperson's signatures.

Items left in the store for more than 24 hours are subject to a storage charge of \$5.00 per day per item. If the storage charge accrues to an amount equaling the purchase price, the item will be returned to the sales floor to be resold. The customer will not receive a refund in such cases.