

17.44 Seasonal Merchandise

Policy:

It is the policy of Licking/Knox Goodwill Industries, Inc. to store seasonal merchandise until needed.

Procedure:

Merchandise deemed saleable but off-season is to be neatly packed in boxes that are clearly labeled as to their seasonal content and stored in a clean, dry area. At the appropriate season, the merchandise is to be unpacked and reintroduced on the sales floor.

Sales props, window decorations, signage and other seasonal items shall be stored appropriately in order that they may be reused. It is the responsibility of the store manager to ensure the care of store assets.