

## **17.50 Methods of Payment for Internet Sales**

### Policy:

It is the policy of Licking/Knox Goodwill Industries, Inc. to accept cash, checks, money orders and VISA, Discover or MasterCard charge and debit cards as payment for Internet sales.

### Procedure:

- Credit/debit card payments will be processed using the credit authorization software used by Shopgoodwill.com.
- A sale is processed immediately upon the online entry of the customer's credit/debit card information.
- The Shopgoodwill.com Merchant Account Access page is a secured site and manual transactions or credit refunds are password protected.
- Checks and money orders must be payable to Goodwill.
- Payment by a personal check will delay shipping.
- Cash, checks and money orders are deposited each business day.
- The contents of any packages are subject to audit by authorized personnel.