



**Licking/Knox Goodwill Industries, Inc.**  
**65 S. 5th Street • PO Box 828**  
**Newark, OH 43058-0828**  
**Phone 740-345-9861 • Fax 740-345-3191**

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[www.goodwillnewark.com](http://www.goodwillnewark.com)

**JOB# 13282981**

**POSITION:** Caretaker (Part-time, Seasonal to Permanent position)

**SITE:** The Grove by the River • 840 Hollander St • Newark, OH

**DAYS/HOURS:**

15-20 hours per week • Sunday-Saturday • 7:00am-10:00pm • Mostly afternoons, evenings, weekends hours • Must be flexible to meet needs of campground and planned events

**DUTIES:**

This position is responsible for the general maintenance and campground operations at The Grove by the River. Duties include, but are not limited to: Check campers in/out of campground and ensure guest compliance with rules & regulations. Maintain lawn utilizing riding mower, walk-behind propelled mower, string trimmer, hedge trimmer, power edger & power blower. Measure, mix & apply fertilizers, herbicides, and insecticides using automatic sprayer or spreader. Gather & dispose of litter. Inspect facilities and equipment, schedule repairs as needed. Perform repairs and maintenance, including plumbing & light electrical work. Properly maintain tools, supplies, and equipment in the work area. Perform snow removal as appropriate.

**REQUIREMENTS:**

Minimum of two years facilities maintenance experience.  
Knowledge of campground operations.  
Must have a valid Ohio driver's license and be able to meet established driving standards.  
Must be 21 years old to receive delivery of alcohol.  
Employer conducts pre-employment background check and drug test.

**SKILLS/ABILITIES REQUIRED:**

Ability to perform minor repairs and maintenance in the areas of electrical, carpentry, heating and cooling, and machinery. Ability to prioritize & multi-task. Ability to maintain accurate records. Ability to work without direct supervision. Ability to make independent decisions and recommendations.  
Ability to effectively communicate in writing & verbally, both in person & on the telephone.  
Ability to meet standard & specialized training requirements.  
Ability to add, subtract, multiply, divide, and use fractions. Must be able to walk 200 yards.  
Must be able to bend, twist, stoop, squat, reach, and climb stairs. Must be able to lift up to 50 lbs.

**RATE OF PAY:**

\$10.00-12.00/hr

**POSTING DATE:** 05/07/15

**APPLICATIONS ACCEPTED THROUGH:** 05/14/15

**HOW TO APPLY:**

**APPLY ONLINE!** Complete Recruit Wizard for this position on our website at [www.goodwillnewark.com](http://www.goodwillnewark.com) Please be prepared to upload, paste or type your resume when prompted.

Applications may also be submitted by mail, fax or in person at the Administrative Building during regular office hours.

**NO PHONE CALLS, PLEASE.**

You will be contacted by Human Resources if your qualifications meet our specific needs.

Licking/Knox Goodwill Industries, Inc. participates in state and federal training and employment programs. All applicants must meet program eligibility standards as required by law.

Licking/Knox Goodwill Industries, Inc. is an Equal Employment Opportunity and Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, ancestry, national origin, veteran status, mental or physical disability, sexual orientation, gender identity or any other status protected by federal, state, or local law.

**EOE/AA/M/F/Vet/Disability**