



Licking/Knox Goodwill Industries, Inc.
65 S. 5th Street • PO Box 828
Newark, OH 43058-0828
Phone 740-345-9861 • Fax 740-345-3191

View all of our job openings & apply online at
www.goodwillnewark.com

JOB# 14950981

POSITION: Lead Worker

SITE: YMCA • 470 W Church Street • Newark, Ohio 43055

DAYS/HOURS: 40 hrs per week • Sunday-Thursday • 8:30pm-5:00am • Must be available to fill-in for call-offs

DUTIES:

This position is responsible for the daily oversight of the contracted worksite in addition to working an assigned route as a general cleaner. This includes, but is not limited to: employee supervision, task delegation, addressing customer concerns or complaints, assisting with completion of floor work, general cleaner job tasks, ordering and delivering supplies, complying with laws, regulations, and company policies and procedures, and insuring all customer and company assets or property are maintained and secured.

REQUIREMENTS:

Must possess a valid Ohio driver's license and be able to meet driving standards.
Must be able to pass BCI background check.
Employer conducts pre-employment drug screen.

SKILLS/ABILITIES REQUIRED:

Ability to communicate effectively, both verbally and in writing.
Ability to effectively lead and supervise employees.
Ability to make independent decisions and recommendations.
Ability to adhere to confidentiality guidelines.
Must be able to meet the established quality control standards.
Must be able to work independently.
Must have the physical ability to walk long distances, stand & climb stairs for up to 8 hours.
Must be able to lift up to 35 lbs.
Must have the upper dexterity to twist, bend, and stoop.
Must be able to operate heavy floor equipment.

RATE OF PAY:

\$9.81/hr • Non-Exempt

POSTING DATE: 11/06/15

APPLICATIONS ACCEPTED THROUGH: 11/13/15

HOW TO APPLY:

APPLY ONLINE! Complete Recruit Wizard for this position on our website at www.goodwillnewark.com

Please be prepared to upload, paste or type your resume when prompted.

Applications may also be submitted by mail, fax or in person at the Administrative Building during regular office hours.

NO PHONE CALLS, PLEASE.

You will be contacted by Human Resources if your qualifications meet our specific needs.

Licking/Knox Goodwill Industries, Inc. participates in state and federal training and employment programs. All applicants must meet program eligibility standards as required by law.

Licking/Knox Goodwill Industries, Inc. is an Equal Employment Opportunity and Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, ancestry, national origin, veteran status, mental or physical disability, sexual orientation, gender identity or any other status protected by federal, state, or local law.

EOE/AA/M/F/Vet/Disability